

Federal regulations require that the agency manage, reduce, or eliminate any actual or potential conflicts of interest that may be presented by the compensated outside activities and other financial interests of persons involved in sponsored projects. In keeping with the State of California Code of Ethics (GC 8920), it is Long Beach Community Action Partnership's policy that this form be submitted to the Subcontractors with every proposal for activities and be updated periodically.

Type of Disclosure: (check one) ☐ **Proposal Submission** ☐ **Periodic Revision**

Organization: _____ **Person Completing Disclosure:** _____

Title of Proposal/Project: _____

☐ I have no *significant financial interest(s)** that would reasonably appear to affect or be affected by this proposed or funded sponsored project.

☐ I am disclosing the following *significant financial interest(s)** that would reasonably appear to affect or be affected by this proposed sponsored project, and I am attaching supporting documentation that identifies the business enterprise or entity involved and the nature and amount of the interest:

- ☐ Salary or other payments for services, such as consulting fees and honoraria.
- ☐ Equity interests, such as stocks and stock options.
- ☐ Intellectual property rights, such as patents, copyrights, and royalties.
- ☐ Other significant financial interests that possibly would affect or be perceived to affect the results of the service activities funded or proposed for funding.

☐ Further, I agree

- to update this disclosure annually during the period of the award and any time new reportable significant financial interests are obtained, and
- to comply with any conditions or restrictions imposed by Long Beach Community Action Partnership to manage, reduce or eliminate actual or potential conflicts of interest, or forfeit the award.

Signature: _____ **Date:** _____
 (original signatures only; a "per" signature is unacceptable)

This form must accompany all proposals.

*** Definitions:**

1. For the purpose of this disclosure, the person(s) completing the disclosure should be the Project Director and any other persons responsible for the design, conduct, or reporting of service activities funded (or proposed for funding) by Long Beach Community Action Partnership. Complete as many forms as needed.
2. For the purpose of this disclosure, **significant financial interest(s)** are defined as salary or other payment for services or intellectual property rights that, when aggregated over the next twelve months for an investigator or his/her spouse and dependent children, are expected to exceed \$10,000; and equity or ownership interests held by an investigator, or his/her spouse and dependent children, that represents more than a five percent ownership interest or exceeds \$10,000 in value.